

# ST. CHARLES AVENUE PRESBYTERIAN CHURCH



## GUIDELINES FOR WEDDING FLORISTS

A wedding ceremony at St. Charles Avenue Presbyterian Church is recognized as service of worship, therefore, the following guidelines have been established.

1. Flowers may be delivered during office hours (Monday-Friday, 8:30 am-5:00 pm). For Saturday delivery, please organize with the Wedding Coordinator.
2. The church owns two antique flower urns that may be used for weddings. They are 13" deep, 11" wide at top rim, 8" wide inside. They take J-7 inserts.
3. If Candelabra are used, they must be of heavy construction and sturdy enough to resist tipping over.
4. Candles may be used in the Chancel loft (except under the horizontal trumpets). All candles must be of the no-drip variety. The church does not provide the candles. We recommend at least 12" no-drip tapers, with a 3/4"-1" base. Please do not order metal candles with spring-loaded wax inserts.
5. If flowers are to be used in the aisles, they should be secured to the pews without the use of nails or screws. (The church has two sections of 22 rows of pews each.)
6. Nails and/or screws are not to be used when decorating the church (inside or out).
7. Aisle runners are not allowed as they are dangerous and frequently unmanageable.
8. A "unity" candle is not a part of the Presbyterian liturgy and is not permitted.
9. The Communion Table may not be removed from the Chancel area. No flower arrangements may be placed on the table.

*Please note: All outside suppliers (florists, awning vendors, etc.) will be held responsible for any damages incurred by the company to the church property.*

*If you acknowledge these guidelines, please sign below and return to the church.*

Florist: \_\_\_\_\_

Signature: \_\_\_\_\_

Wedding Party: \_\_\_\_\_ Wedding Date \_\_\_\_\_

*Thank you for your cooperation!*